



DRAFT

**MINUTES
ORDINARY MEETING OF COUNCIL**

held on

WEDNESDAY, 9 SEPTEMBER 2020

PRESENT

Councillors Craig Davies (Mayor and Chair), Dawn Collins (Deputy Mayor), James Craft, Mark Munro, Colin Hamilton, Les Lambert, Lyn Jablonski, Rob McCutcheon (via teleconference) and; Mrs Jane Redden (General Manager); Mr André Pretorius (Director Infrastructure & Engineering Services); Mr Phil Johnston (Director Community & Economic Development), Mr John Sevil (Director Finance & Corporate Strategy), Mrs Marion Truscott (Director Governance) and Ms Carolyne Marchant (Minute Taker).

WELCOME

The Chair welcomed those present and declared the meeting open at 5.32pm.

PRAYER

The Lord's Prayer was taken by those present.

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement to Country was made by Cr Davies.

APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

Nil

CONFIRMATION OF MINUTES

RESOLVED Crs Collins/Jablonski that the Minutes of the Ordinary Meeting held on 12 August 2020 be adopted.

2020/172

Cr Hamilton stated that a seconder was not called for in relation to the motion that Council contact the Department of Health seeking advice and recommendations on what to do in relation to the report to satisfy community concern.

Cr McCutcheon joined the meeting via teleconference at 5.35pm.

DISCLOSURES OF INTERESTS

Nil

MAYORAL MINUTE

1. MAYORAL DIARY

RESOLVED Crs Collins/Lambert that the information be noted.

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2. DEPUTY MAYORAL DIARY

RESOLVED Crs Collins/Munro that the information be noted.

2020/174

3. DELEGATE'S REPORT – BUSHFIRE MANAGEMENT COMMITTEE

RESOLVED Crs Hamilton/Jablonski that the information be noted.

2020/175

REPORTS OF COMMITTEES

1. REPORT OF LOCAL TRAFFIC COMMITTEE

RESOLVED Crs Collins/Lambert that the report of the Local Traffic Committee and the recommendations from the minutes of 3 August 2020 be adopted.

2020/176

2. REPORT OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE

RESOLVED Crs Lambert/Munro that the report of the Local Emergency Management Committee and the recommendations from the minutes of 13 August 2020 be adopted

2020/177

REPORTS TO COUNCIL - GENERAL MANAGER

1. ELECTION OF MAYOR AND DEPUTY MAYOR

Mayor Craig Davies vacated the Chair at 5.43pm. Jane Redden General Manager assumed the Chair to conduct the election. The General Manager, acting as Chair and Returning Officer, advised there was one (1) nomination for the position of Mayor, Cr Craig Davies. Cr Davies accepted the nomination in writing and verbally.

The General Manager advised there was one (1) nomination for the position of Deputy Mayor – Cr Dawn Collins. Cr Collins accepted the nomination in writing and verbally.

The General Manager advised that as there is only one nominee for the role of Mayor she declared that Cr Craig Davies is elected as Mayor for the ensuing year.

The General Manager advised that as there is only one nominee for the role of Deputy Mayor she declared that Cr Dawn Collins is elected as Deputy Mayor for the ensuing year.

Cr Davies assumed the Chair at 5.44pm.

2. ORDINARY COUNCIL MEETINGS – ORDER OF BUSINESS

RESOLVED Lambert/Collins that the Order of Business be set as follows:

1. Opening Meeting
2. Prayer
3. Acknowledgement of Country
4. Apologies and Applications for Leave of Absence by Councillors
5. Confirmation of Minutes
6. Disclosures of Interests
7. Mayoral Minute
8. Reports of Committees
9. Reports to Council
10. Notices of Motion/Questions With Notice
11. Business Without Notice – Urgent Matters
12. Confidential Matters
13. Conclusion of Meeting

2020/178

3. FIXING A TIME AND DAY FOR HOLDING OF ORDINARY MEETINGS OF COUNCIL

RESOLVED Crs Craft/Jablonski that:

1. That Council continue to hold Ordinary Council Meetings in Council's Chambers, on the second Wednesday of the month, commencing at 5.30 pm.
2. That Council not hold an Ordinary Meeting in January.

2020/179

4. APPOINTMENT OF COMMITTEES, STATUTORY COMMITTEES, AND APPOINTMENT OF DELEGATES OF COUNCIL AND REPRESENTATIVES OF COUNCIL

Statutory Committees of Council

RESOLVED Crs Collins/Jablonski that Council appoint the Mayor as Council's Delegate and Cr Craft as the Alternate Delegate to the Local Emergency Management Committee

2020/180

RESOLVED Crs Lambert/Craft that Council appoint two Councillor Delegates, being Crs McCutcheon and Hamilton and one Councillor being Cr Jablonski as the Alternate Delegate to the Rural Fire Service Liaison Committee

2020/181

RESOLVED Crs Lambert/Collins that Council appoint one Councillor Delegate being Cr Collins and one Councillor being Cr Jablonski as the Alternate Delegate to the Local Traffic Committee

2020/182

REPORTS TO COUNCIL - GENERAL MANAGER (cont'd)

4. APPOINTMENT OF COMMITTEES, STATUTORY COMMITTEES, AND APPOINTMENT OF DELEGATES OF COUNCIL AND REPRESENTATIVES OF COUNCIL (Cont'd)

RESOLVED Crs Lambert/Collins that in accordance with the Office of Local Government's Guidelines for the Appointment and Oversight of General Managers:

- (a) The whole process of performance management of the General Manager including conducting performance reviews; reporting findings and recommendations of those reviews to Council and development of the performance agreement be delegated to the performance review panel; comprising of the Mayor, the Deputy Mayor, another Councillor appointed by Council and one Councillor nominated by the General Manager.
- (b) That Council appoint Cr Munro to form part of the General Manager's Review Panel.

2020/183

RESOLVED Crs Collins/Munro that Council appoint Cr Craft to the committee and Cr Lambert as the alternate delegate to the Internal Audit Committee

2020/184

Section 355 Committees of Council

RESOLVED Crs Collins/Craft that Council appoint two Councillor Delegates being Crs Lambert and Munro to the Narromine Australia Day Committee

2020/185

RESOLVED Crs Lambert/Collins that Council appoint two Councillor Delegates being Crs Lambert and Collins to the Narromine Showground and Racecourse Advisory Committee

2020/186

RESOLVED Crs Lambert/Collins that Council appoint two Councillor Delegates being Crs Davies and Collins to the Trangie Showground and Racecourse Advisory Committee

2020/187

RESOLVED Crs Lambert/Hamilton that Council appoint one Councillor Delegate being Cr Craft and one Councillor being Cr Jablonski as the alternate delegate to the Tomingley Advancement Association Committee

2020/188

RESOLVED Crs Collins/Munro that Council appoint two Councillor Delegates being Crs McCutcheon and Davies to the Trangie Memorial Hall Committee

2020/189

RESOLVED Crs Hamilton/Lambert that Council appoint two Councillor Delegates being Crs Hamilton and McCutcheon to the Floodplain Management Committee

2020/190

REPORTS TO COUNCIL - GENERAL MANAGER (cont'd)

**4. APPOINTMENT OF COMMITTEES, STATUTORY COMMITTEES, AND APPOINTMENT
OF DELEGATES OF COUNCIL AND REPRESENTATIVES OF COUNCIL (Cont'd)**

RESOLVED Crs Hamilton/Craft that Council appoint three Councillor Delegates being Crs Jablonski, Munro and Craft to the Economic Development Group Committee
2020/191

Representatives to External Committees

RESOLVED Crs Craft/Collins that Council appoint one Councillor representative being Cr Craft and Cr Hamilton as the alternate representative to the Narromine Health Council
2020/192

RESOLVED Crs Craft/Munro that Council appoint the Mayor and General Manager (or nominee) to the Orana Crime Prevention Partnership
2020/193

RESOLVED Crs Hamilton/Munro that Council appoint two Councillors representatives being Crs Hamilton and Davies to the Trangie Action Group
2020/194

RESOLVED Crs Lambert/Hamilton that Council appoint one Councillor representative being Cr Hamilton and the Director Infrastructure and Engineering Services to the Bushfire Management Committee
2020/195

RESOLVED Crs Collins/Craft that Council appoint two Councillor representatives, being Crs McCutcheon and Jablonski to the Macquarie Valley Weeds Advisory Committee
2020/196

RESOLVED Crs Lambert/Jablonski that Council appoint two Councillor representatives being Crs Jablonski and Collins to the Narromine Aviation Museum Committee
2020/197

RESOLVED Crs Collins/Munro that Council appoint one Councillor representative being Cr Munro to the Macquarie Flood Mitigation Zone (MFMZ) Reference group
2020/198

RESOLVED Crs Collins/Craft that Council appoint one Councillor representative being Cr Craft and one Councillor being Cr Lambert as the alternate representative to the Tomingley Gold Operations (TGO) Project Community Consultative Committee
2020/199

RESOLVED Crs Lambert/Craft that Council appoint two Councillor representatives being Crs Craft and Davies and one Councillor being Cr Lambert as the alternate representative to the Tomingley Gold Operations (TGO) Community Fund
2020/200

RESOLVED Crs Hamilton/Lambert that the Chair of the Floodplain Management Committee be the Councillor representative to the Floodplain Management Association (FMA) and that the General Manager and Director Infrastructure and Engineering Services (or nominee) be representatives to the Floodplain Management Association (FMA).
2020/201

REPORTS TO COUNCIL - GENERAL MANAGER (cont'd)

4. APPOINTMENT OF COMMITTEES, STATUTORY COMMITTEES, AND APPOINTMENT OF DELEGATES OF COUNCIL AND REPRESENTATIVES OF COUNCIL (Cont'd)

RESOLVED Crs Collins/Munro that the Mayor and General Manager be appointed as representatives to the Murray Darling Association (MDA)

2020/202

RESOLVED Crs Collins/Craft that the Mayor and General Manager be appointed as representatives to the Country Mayors' Association of New South Wales

2020/203

RESOLVED Crs Lambert/Munro that the Deputy Mayor be appointed to attend Orana Joint Organisation board meetings in the place of the Mayor if the Mayor is unable to attend

2020/204

RESOLVED Crs Collins/Hamilton that Council appoint one Council representative to the NSW Public Libraries Association being Cr Lambert

2020/205

RESOLVED Crs Lambert/Craft that Council adopt the Charters of the Statutory Committees and Section 355 Committees of Council as attached to the report.

2020/206

5. LGNSW ANNUAL CONFERENCE MOTIONS

RESOLVED Crs Munro/Collins that Council submit a motion to the LGNSW Annual Conference that the NSW Government expediate the lifting of the flood mitigation zone at Burrendong Dam.

2020/207

6. MODEL CODE OF CONDUCT AND PROCEDURES

RESOLVED Crs Collins/Munro that the Council adopts the Model Code of Conduct and Procedures as attached to the report.

2020/208

7. ALCOHOL FREE ZONES 2020 - 2024

RESOLVED Crs Lambert/Collins that Council establish Alcohol Free Zones in Narrromine and Trangie using the 50km speed signs to determine the area within each town, for a period of 4 years effective 8 November 2020 to 7 November 2024.

2020/209

REPORTS TO COUNCIL - FINANCE & CORPORATE STRATEGY

1. INVESTMENT REPORT AS AT 31 AUGUST 2020

RESOLVED Crs Lambert/Craft that:

1. the report regarding Council's Investment Portfolio be received and noted;
2. the certification of the Responsible Accounting Officer is noted and the report adopted.

2020/210

2. 2020 – 2021 REQUESTS FOR FINANCIAL ASSISTANCE

RESOLVED Crs Munro/Lambert that:

1. Council allocate funding from the Community Donations Fund as follows:

Narromine Men's Shed	\$1,500.00
Lions Club – Licola Camp Committee	\$ 800.00 (2)
Trangie CWA	\$2,596.10
Narromine CWA	\$1,879.32
Narromine Rescue Squad	\$4,255.11
Rotary Club of Narromine	\$2,500.00
Narromine Hospital Auxiliary	\$1,500.00
Clontarf Foundation – Narromine Academy	\$3,000.00
Narromine Netball Club	\$ 500.00
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	\$18,530.53
2. That Council will hold the registration fees for the Licola Camp Committee until confirmation of the 2021 camp proceeding has been received.
3. That Council confirm the following annual contributions:

Tomingley Advancement Association /Australia Day Committee	\$ 500.00
Narromine Australia Day	\$ 500.00
Trangie Australia Day	\$ 500.00
Narromine District Cricket Association	\$1,000.00
Mungery Hall Trust	\$1,500.00
Western Regional Academy of Sport	\$ 350.00
Rotary Club of Narromine/Lions Club/Venetian Carnival	\$2,727.27
Rotary Club of Narromine (Wetlands)	\$3,000.00
Schools Donations	\$ 700.00
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	\$10,777.27
4. That any donations for an event not be paid until Council receives formal confirmation the event will proceed.

2020/211

REPORTS TO COUNCIL - FINANCE & CORPORATE STRATEGY (Cont'd)

3. DRAFT 2019/2020 FINANCIAL STATEMENTS FOR AUDIT

RESOLVED Crs Craft/Lambert that:

1. That Council's 2019/2020 Financial Report be referred to audit to the NSW Audit Office.
2. That Council resolves that the annual Financial Report is in accordance with:
 - The Local Government Act 1993 and the Regulations made there under;
 - The Australian Accounting Standards and professional pronouncements, and
 - The Local Government Code of Accounting Practice and Financial Reporting;
 - Presents fairly the Council's operating result and financial position for the year, and
 - accords with Council's accounting and other records;
 - And that Council is not aware of any matter that would render this report false or misleading in any way.
3. That Council adopt the Councillors/Management "Statements" and resolve that they be signed and attached to the year-end accounts.
4. That Council delegates to the General Manager the authority to "finalise the date" at which the Auditor's report and Financial Statements are to be presented to the public (as per section 418(1) of the Local Government Act 1993).
5. That Council note and adopt the value of the nominated Internal Reserves and their closing balances as listed in Note 7(c) of the General Purpose Financial Statement.

2020/212

REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT

1. PROPOSED ROAD NAMES – NARROMINE AVIATION BUSINESS PARK

RESOLVED Crs Collins/Jablonski that Council:

1. Adopt the proposed road names

Road name	Description
Powell Place	Road 1
Ewen Way	Road 2
Hayden Court	Road 3
Johnston Close	Road 4

2. Adopt the names Coomber, Butler and Pay as alternatives should those outlined at item 1 not be suitable or other names be required at a later time at the aerodrome precinct.
3. Publish notice of the proposed road names on Council's website and notify all relevant parties of the proposal in accordance with requirements of the Road Regulation 2018.

2020/213

2. DEVELOPMENT APPROVALS

RESOLVED Crs Collins/Munro that the information be noted.

2020/214

3. DEVELOPMENT APPROVAL DA 16-2020 (DAPPO ROAD SUBDIVISION)

RESOLVED Crs Craft/Munro that Council:

1. Issues consent to development application 2020/16 for the subdivision of Lot 59 DP 755131, 110 Dappo Road Narromine pursuant to the conditions of consent attached in the Notice of Determination.

2020/215

Cr Davies called for a division on the planning matter. The vote was unanimous.

4. FINANCIAL CONTRIBUTION TO NARROMINE TURF CLUB

RESOLVED Crs Lambert/Collins that Council resolves:

1. That an annual financial contribution of \$15,000 is made to the Narromine Turf Club for the next three financial years, commencing in the 2020/21 financial year.
2. That the level of this contribution be reviewed prior to the budgeting process for the 2023/24 financial year.
3. That the 2020/21 contribution be allocated from Council's General Fund, and accounted for in the next Quarterly Budget Review.
4. That a summary document highlighting minimum levels of service be developed.

2020/216

REPORTS TO COUNCIL - INFRASTRUCTURE & ENGINEERING SERVICES

1. WORKS REPORT

RESOLVED Crs Collins/Lambert that the information be noted.

2020/217

2. IPART SEEKING FEEDBACK REGARDING WASTE CHARGES

RESOLVED Crs Lambert/Collins that Council agree to provide input into the inquiry into local council household waste charges

2020/218

3. DRAFT DEVELOPMENT SERVICING PLANS FOR WATER SUPPLY AND SEWERAGE

RESOLVED Crs Collins/Lambert that the Development Servicing Plan for Water Supply and Sewerage be placed on public exhibition for at least 30 days.

2020/219

4. NSW ROADS RECLASSIFICATION REVIEW

RESOLVED Crs Lambert/Collins that:

1. Nominate Manildra and Culling Streets for consideration to be reclassified as part of the State Road network.
2. Submit Peak Hill Rd (MR 89) and Eumungerie Roads (MR 572) under Narromine Shire's control for reclassification as a State Road
3. Submit Trangie- Dandaloo road (MR 347 D) under Narromine Shire's control for reclassification as a State Road
4. Submit Trangie -Collie Road (MR 347 C) under Narromine Shire's control for reclassification as a State Road

2020/220

Item from the General Manager:

1. POSSIBLE DEFOLIATION DAMAGE AND COMMERCIAL CHEMICAL ACTIVITIES

Item from the General Manager:

1. SALE OF TRANGIE AIRSTRIP

Item from the Director Infrastructure and Engineering Services:

1. AQUATIC CENTRES MANAGEMENT TENDER

RESOLVED Crs Munro/Collins that Council moves into Closed Meeting in accordance with Section 10(2)(d)(i) of the Local Government Act 1993 as the items contain commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it, and is therefore not in the public interest to disclose.

2020/221

All members of the public left the meeting at 6.29pm.

OPEN COUNCIL

Resolution from the Closed Meeting

Item from the General Manager

1. POSSIBLE DEFOLIATION DAMAGE AND COMMERCIAL CHEMICAL ACTIVITIES

RESOLVED Crs Lambert/Collins that the report be noted.

2020/222

RESOLVED Cr Collins/Munro and that in view of the legal requirements that relate to this allegation, Council again request the full analysis report to be immediately forwarded to the appropriate authorities to ensure that the correct action is taken in the interest of community health.

2020/223

RESOLVED Crs Craft/Jablonski that Council write to the EPA to ask for confirmation on any action they have taken on the request of Council for the past two years.

2020/224

Item from the General Manager

1. SALE OF TRANGIE AIRSTRIP

RESOLVED Crs Lambert/Munro that Council sells Lot 70 DP 1089611 to the licensee for \$95,000 plus GST, with the purchaser to incur all legal, and other associated costs relating to the purchase of the property.

2020/225

Item from the Director Infrastructure and Engineering Services

1. AQUATIC CENTRES MANAGEMENT TENDER

RESOLVED Crs Lambert/Munro that:

1. That Council accept the tender from Lifeguarding Services Australia Pty Ltd for the management of the Narromine Shire Aquatic Centres for a three year period for the sum of \$679,999.94 (ex GST). – Lump Sum; with provision for minor adjustments to be made between the parties.

2. That the provision be made for the contract to be extended by two twelve month extensions, subject to satisfactory performance.

3. That the provision be made for extension of operating hours at the Narromine Shire Aquatic Centres payable as per the schedule of rates tendered, and subject to approved budget.

2020/226

There being no further business the meeting closed at 7.30pm.

The Minutes (pages 1 to 15) were confirmed at a meeting held on the
day of _____ 2020, and are a full and accurate record of
proceedings of the meeting held on 9 September 2020.

Chair